

# **KEYSTONE LOCAL SCHOOL DISTRICT**

Board of Education Meeting

Keystone High School Conference Room

580 Opportunity Way

LaGrange, Ohio 44050

January 10, 2024

5:30 p.m. – Tax Budget Hearing

Followed Immediately by Organizational Meeting

Followed Immediately by Regular Meeting

## **AGENDA**

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

### **TAX BUDGET HEARING**

Tax Budget – Attachment A

### **ORGANIZATIONAL MEETING AGENDA**

#### **I. CALL TO ORDER BY PRESIDENT PRO-TEMPORE, KIMBERLY STURGILL**

##### **A. ROLL CALL:**

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

##### **B. PLEDGE OF ALLEGIANCE**

#### **II. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to

##### **A. APPROVE AGENDA AS PRESENTED**

##### **B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR**

##### **C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED**

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

### **III. OATH OF OFFICE TO RETURNING BOARD MEMBERS**

(Administered by the Treasurer/CFO)

- A. Kimberly Sturgill
- B. Patricia Wakefield

### **IV. ELECTION OF PRESIDENT AND VICE PRESIDENT**

#### **A. ELECTION OF PRESIDENT (No second required)**

(The Oath of Office will be administered to the new President by the Treasurer/CFO.)

\_\_\_\_\_ nominated by \_\_\_\_\_

\_\_\_\_\_ nominated by \_\_\_\_\_

Motion to close nominations:

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to close nominations for President.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

VOTE FOR PRESIDENT:

Maiden \_\_\_\_\_ O'Boyle \_\_\_\_\_ Stang \_\_\_\_\_

Wakefield \_\_\_\_\_ Sturgill \_\_\_\_\_

#### **B. ELECTION OF VICE PRESIDENT (No second required)**

(The Oath of Office will be administered to the new Vice President by the Treasurer/CFO.)

\_\_\_\_\_ nominated by \_\_\_\_\_

\_\_\_\_\_ nominated by \_\_\_\_\_

Motion to close nominations:

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to close nominations for Vice President.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

VOTE FOR VICE PRESIDENT:

Maiden \_\_\_\_\_ O'Boyle \_\_\_\_\_ Stang \_\_\_\_\_

Wakefield \_\_\_\_\_ Sturgill \_\_\_\_\_

Adam Hines administered the oath of office to \_\_\_\_\_ as President  
and \_\_\_\_\_ as Vice President.

\_\_\_\_\_ assumed the presidency.

**V. SET DATE, TIME, AND LOCATION OF REGULAR MEETINGS**

Motion to establish the time of regular board meetings on the third Tuesday of each month at 6:00 p.m. at Keystone High School Conference Room with the exceptions noted below:

a. Thursday, June 27, 2024

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to establish the date, time, and location of regular meetings with exceptions noted above.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

**VI. ESTABLISH SERVICE FUND**

WHEREAS, Amended ORC 3315.15 provides for the setting aside from the general fund a sum not to exceed two dollars (\$2.00) for each child enrolled or twenty thousand dollars (\$20,000.00), whichever is greater; such sum of money to be known as the "Service Fund" to be used in paying the expenses of members of the board actually incurred in the performance of their duties when sent out of the school district.

NOW THEREFORE, BE IT RESOLVED that the Board of Education for the Keystone Local School District does hereby establish a Service Fund. Such fund to be set aside as an account within the General Fund, and there is hereby appropriated for the purpose of said Service Fund the amount of \$20,000.00.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to approve this resolution.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

## **VII. STANDING AUTHORIZATIONS**

Motion to adopt the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer/CFO, Board President, and Superintendent:

- A. Advances on Tax Settlements: Authorization for the Treasurer/CFO to secure advances on local taxes from the County Auditor when funds are available and payable to the district.
- B. Investment of Inactive Funds: Authorization for the Treasurer/CFO to invest inactive funds at the market rate of return whenever inactive funds are available.
- C. Payment of Bills: Authorization for the Treasurer/CFO to pay all bills within the limits of the appropriations resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
- D. Borrowing Authority: Authorization for the Treasurer/CFO and Board President to borrow funds, if needed, within the limitations established by state and federal law.
- E. Purchasing Agent: Authorize the Superintendent to serve as purchasing agent for the district.
- F. Employment of Personnel: Authorization for the Superintendent to employ such personnel as is needed subject to Board approval at the next regular meeting.
- G. Accept Resignations: Authorization for the Superintendent to accept resignations that have been submitted by employees during times when the Board is not in session; subject to Board approval at the next regular meeting.
- H. Approve Transfers, Advances, and Appropriation Modifications: Authorize the Treasurer/CFO to make transfers, advances, and modifications to appropriations, as needed.
- I. Prevailing Wage Coordinator: Authorize Treasurer/CFO to serve as prevailing wage coordinator for the school district.
- J. Settlement of Potential Claims: Authorize the Superintendent and Treasurer/CFO to take any and all actions to settle potential claims of \$5,000.00 or less (i.e. liability, contractual, etc.).
- K. Grants and Entitlements: Authorize the Superintendent to approve the application and acceptance for all grants and entitlements.
- L. Memorandums of Understanding: Authorize the Superintendent, Treasurer/CFO, and Board President to approve and sign Memorandums of Understanding between the Board of Education and KLEA or OAPSE.

- M. Agreements: Authorize the Superintendent, Treasurer/CFO, and Board President to approve and sign special education agreements for the education of and services for Keystone District special education students.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adopt the above noted standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer/CFO, President, and Superintendent.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

### **VIII. APPOINT PUBLIC RECORDS DESIGNEE**

It is recommended that the Treasurer/CFO, Adam Hines, be appointed as public records designee for calendar year 2024.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Treasurer/CFO, Adam Hines, as public records designee for calendar year 2024.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

### **IX. DESIGNATE LOCAL NEWSPAPER**

Motion to follow Ohio Revised Code, which states that each school district should designate a local newspaper as the district official newspaper. Therefore, The Chronicle Telegram will be designated as the official newspaper of Keystone Local Schools.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to designate The Chronicle Telegram as the official newspaper of Keystone Local Schools.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

## **X. APPOINTMENT OF COORDINATORS**

Motion to appoint the following coordinators:

Principals, Assistant Principals & Athletic Director - Title IX – Investigator

Principals, Assistant Principals & Athletic Director – Title IX – Coordinator

Principals, Assistant Principals & Athletic Director – Title IX – Decision Maker -

Students - Decision Maker cannot be the Coordinator or Investigator

Director of Curriculum & Director of Pupil Services - Title IX – Decision Maker –

Staff - Decision Maker cannot be the Coordinator or Investigator

Superintendent Title IX - Appeal

Daniel White Civil Rights & Equal Opportunity Officer

Jeffrey Holzhauser OHSAA

Tina Bednarski PowerSchool Coordinator

Albert Trego OSHA & ADA

Kristen Campbell 504 & IDEA Part B & ADA

Foster Care & Homeless Liaison

Jody White Free and Reduced Lunch Verification Officer

Amanda Goran CCIP

District Test Coordinator

State and Federal Funds Coordinator (Title Programs)

Ohio Improvement Process (OIP) Internal Facilitator

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to appoint the above listed coordinators.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

## **XI. RETAIN LEGAL COUNSEL**

Motion to approve retaining the following law firms to provide legal services:

Dooley, Gembala, McLaughlin & Pecora, Co. LPA; Squire Patton Boggs LLP;

Peters, Kalail & Markakis Co., LPA; Brickler & Eckler LLP; Gingo & Bair

Law, LLC.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to approve retaining the law firms of

Dooley, Gembala, McLaughlin & Pecora, Co. LPA; Squire Patton Boggs LLP;

Peters, Kalail & Markakis Co., LPA; Brickler & Eckler LLP; Gingo & Bair

Law, LLC to provide legal services.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

## **XII. APPOINT SUSPENSION/EXPULSION HEARING APPEAL OFFICER**

Motion to appoint a legal representative of Dooley, Gembala, McLaughlin & Pecora, Co. LPA as the Board's designee (hearing officer) in appeals to student suspensions and expulsions by the Superintendent, or designee.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to appoint a legal representative of Dooley, Gembala, McLaughlin & Pecora, Co. LPA as the Board's designee (hearing officer) in appeals to student suspensions and expulsions by the Superintendent, or designee.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

## **XIII. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the Organizational session.  
(Time: \_\_\_\_\_)

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

## **REGULAR MEETING AGENDA**

## **XIV. APPROVE MINUTES OF PRIOR MEETINGS**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to dispense with the reading of the minutes of the regular meeting on December 11, 2023. The minutes were distributed as required by law and, shall be approved as presented.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

## **XV. AUDIENCE PARTICIPATION**

### **A. RECOGNITION AND HEARING OF VISITORS**

(Discussion of Agenda Items only) *In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

## **B. COMMENTS/CONCERNS**

*Public (In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

## **C. INPUT FROM STAFF**

### **XVI. STAFF PRESENTATIONS**

#### **A. SCHOOL BOARD RECOGNITION MONTH, JANUARY 2024, RECOGNITION OF SCHOOL BOARD MEMBERS**

#### **B. FEDERAL AND STATE PROGRAMS PRESENTATION BY KRISTEN CAMPBELL, AMANDA GORAN, AND ADAM HINES**

### **XVII. FINANCIAL REPORT AND RECOMMENDATIONS BY TREASURER/CFO**

#### **A. APPROVE TAX BUDGET**

Motion to approve the July 2024 through June 2025 tax budget as presented at the Tax Budget Hearing on January 10, 2024 at 5:30 p.m. in the Keystone High School Conference Room (Attachment A).

#### **B. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports for December 2023, as presented.

#### **C. FISCAL YEAR 2024 AMENDED APPROPRIATION**

The Treasurer/CFO recommends approval of the amended appropriation resolution for Fiscal Year 2024 as shown in (Attachment B).

#### **D. THEN & NOW APPROVALS**

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
12/01/23	11/24/23	96623	996623	INSTALLMENT 01/01/24-01/01/25	STATE OF OHIO BUREAU OF WORKERS COMP	\$ 55,654.00

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;



**E. APPROVE RESOLUTION FOR ACH AND ELECTRONIC TRANSACTIONS**

The Treasurer/CFO recommends adoption of the following resolution:

**WHEREAS**, Keystone Local School District deems that is in the best interest of the district to make certain financial transactions by using electronic transactions, including receipt of funds from the Lorain County Auditor;

**NOW, THEREFORE, BE IT RESOLVED**, that the following policy shall govern the use of electronic signatures:

- (a) The Treasurer shall be responsible for establishing all ACH arrangements for the district;
- (b) The Treasurer is authorized to share the district's banking information with the Auditor and to make any changes to the bank account where funds will be settled on behalf of Keystone Local Schools;
- (c) The Treasurer shall be responsible for accounting, reporting, and generally overseeing compliance.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to approve the above resolution.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

**XVIII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS**

Items Requiring Board Action

**A. EMPLOYMENT OF PERSONNEL**

**1. EMPLOY 2023-2024 CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2023-2024 school year:

- a. Melissa Knoll – KES Special Needs Paraprofessional – Step 0 - \$12.23/hr. - effective 1/3/2024

**2. APPROVE LEAVE OF ABSENCE REQUEST – CANDY MIKOLAJCIK**

The Superintendent recommends approving a leave of absence request for Candy Mikolajcik for the period on or about December 13, 2023 through on or about January 2, 2024.

**3. APPROVE CLASSIFIED CONTINUING CONTRACT**

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Kyle Bruzek – KES Cleaner - effective 2/2/2024

**4. EMPLOY PLANNING TIME SUPPORT SERVICES**

The Superintendent recommends employing the following individuals for team planning for student support and intervention for 1 hour, at their hourly rate, per time sheet:

- a. Terri Helbig
- b. Patricia Gonda

**5. EMPLOY PLANNING TIME SUPPORT SERVICES**

The Superintendent recommends employing the following individuals for team planning for student support and intervention for 1 hour, at tutor rate per the KLEA Negotiated Agreement, per time sheet:

- a. Elizabeth Branco
- b. Kelli Doran

**6. EMPLOY 2023-2024 WEDNESDAY SCHOOL TEACHERS**

The Superintendent recommends employment of the following individuals as a Wednesday School Teacher, for the 2023-2024 school year at tutor rate per the KLEA Negotiated Agreement, per time sheet, on an as needed basis, before and/or after school:

- a. Jessica Fisher
- b. Kevin Fox
- c. Donald Griswold
- d. Shannon Heffernan
- e. Heather Lahoski
- f. Dawn Morris

**7. EMPLOY PERMANENT SUBSTITUTE TEACHER**

The Superintendent recommends employing permanent substitute teacher during the first semester of the 2023-2024 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Scott Wargo – effective 1/8/2024
- b. Kyle Zacharyasz – effective 1/8/2024

**8. EMPLOY PERMANENT SUBSTITUTE TEACHER**

The Superintendent recommends employing permanent substitute teacher during the second semester of the 2023-2024 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Sara Dodrill
- b. Carolyn Dular
- c. Alexandra Ensign-Pyles
- d. Lisa Jones
- e. James Kistler
- f. Richard Marcucci
- g. Paige McLaughlin
- h. Anne Morrison
- i. Denise O'Dell
- j. William Porter
- k. Michelle Santo Domingo
- l. Kathleen Shaw
- m. Amy Shepherd
- n. Cassandra Spears
- o. Philip Tuttle
- p. Scott Wargo
- q. Kyle Zacharyasz

**9. EMPLOY CLASSIFIED SUBSTITUTE**

The Superintendent recommends employment of the following 2023-2024 classified substitute for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Ashley Zuckerman
  - Cafeteria - \$12.57/hr.
  - Cleaning - \$11.48/hr.
  - Custodian/Maintenance - \$15.54/hr.
  - Monitor - \$11.93/hr.
  - Paraprofessional – Library - \$12.17/hr.
  - Paraprofessional – Special Needs - \$11.93/hr.
  - Building Secretary - \$14.04/hr.
  - Superintendent's Secretary - \$20.82/hr.
  - Technology Assistant - \$13.40/hr.

**10. APPROVE VOLUNTEER**

The Superintendent recommends approving the following individual as a volunteer for the 2023-2024 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Joseph Phillips - Technology

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

**XIX. OTHER BUSINESS**

**A. ACCEPT DONATIONS**

The Superintendent recommends accepting the following donations:

- 1. Shayna Adkins – Used books estimated value of \$50.00 to Keystone Elementary School Library
- 2. Keystone District PTA - \$953.45 to Keystone High School Sophomore Class Fund

**B. APPROVE 2024-2025 KHS COURSE GUIDE**

The Superintendent recommends approving the 2024-2025 KHS Course Guide as presented.

**C. APPROVE NIKAO READING SERVICES TUTORING AGREEMENT**

The Superintendent recommends approving Nikao Reading Services Tutoring Agreement to provide structured literacy tutoring services as presented.

**D. APPROVE WORK SESSION MEETINGS**

The Superintendent recommends approving work session meetings on an as needed basis during the 2023-2024 school year. If needed, the next Work Session Meeting will be on \_\_\_\_\_.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

**ITEMS PRESENTED FOR INFORMATION AND DISCUSSION MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.**

**A. Future BOE Meetings – @ 6:00 p.m.**

1. Tuesday, February 20, 2024 - Regular Meeting (anticipated) - KHS Conference Room
2. Tuesday, March 19, 2024 - Regular Meeting (anticipated) – KHS Conference Room
3. Tuesday, April 16, 2024 - Regular Meeting (anticipated) - KHS Conference Room

**XX. OTHER BUSINESS TO COME BEFORE THE BOARD**

**A. ADMINISTRATIVE REPORTS**

**B. SUPERINTENDENT COMMITTEE REPORTS**

1. Board Policy Committee
2. Building & Grounds Committee
3. Finance/Insurance Committee
4. JVS Representative
5. KEEP Representative
6. Legislative Liaison Representative
7. Wellness Committee
8. Student Achievement Liaison

**C. COMMENTS/CONCERNS**

- Board Members
- Superintendent
- Public (*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*)

**XXI. EXECUTIVE SESSION**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;

3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
  - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
  - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

**With action to follow or with no action to follow.**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

Executive Session \_\_\_\_\_ p.m. Return to Open Session \_\_\_\_\_ p.m.

**XXII. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_to adjourn the Regular Meeting. (Time: \_\_\_\_\_)

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Stang\_\_\_\_; Wakefield \_\_\_\_; Sturgill\_\_\_\_;

# ATTACHMENT A

## KEYSTONE LOCAL SCHOOL DISTRICT

### 2024-2025 Tax Budget

The Board of Education of said School District hereby submits its annual Budget for the year commencing July 1, 2024 for consideration of the County Budget Commission.

SUBMIT ONE COPY OF THIS BUDGET TO THE COUNTY AUDITOR BY JANUARY 20TH

DATE: January 10, 2024

\_\_\_\_\_  
President of the Board

#### GENERAL FUND

ESTIMATED UNENCUMBERED BALANCE JULY 1, 2024	\$ 11,372,047.00	REAL ESTATE TAX (INCLUDES NBC, OOC & HOMESTEAD)	\$ 10,467,459.00	REVENUE FROM STATE FOUNDATION	\$ 7,033,639.00	FISCAL YEAR ESTIMATED RECEIPTS (INCLUDE ALL REVENUE EXCEPT STATE FOUNDATION REAL ESTATE TAXES, NBC, OOC & HOMESTEAD)	\$ 1,051,518.00	TOTAL REVENUES	\$ 29,924,663.00
								TOTAL EXPENDITURES	\$ 19,313,650.00
								ENDING FUND BALANCE	\$ 10,611,013.00

#### SPECIAL REVENUE

ESTIMATED UNENCUMBERED BALANCE JULY 1, 2024	\$ 209,319.00	REAL ESTATE TAX (INCLUDES NBC, OOC & HOMESTEAD)	\$ -			FISCAL YEAR ESTIMATED RECEIPTS (INCLUDE ALL REVENUE EXCEPT STATE FOUNDATION REAL ESTATE TAXES, NBC, OOC & HOMESTEAD)	\$ 1,141,416.00	TOTAL REVENUES	\$ 1,350,735.00
								TOTAL EXPENDITURES	\$ 1,125,077.00
								ENDING FUND BALANCE	\$ 225,658.00

#### EMERGENCY LEVIES

ESTIMATED UNENCUMBERED BALANCE JULY 1, 2024	\$ -	REAL ESTATE TAX (INCLUDES NBC, OOC & HOMESTEAD)	\$ -					TOTAL REVENUES	\$ -
								TOTAL EXPENDITURES	\$ -
								ENDING FUND BALANCE	\$ -

#### DEBT SERVICE

ESTIMATED UNENCUMBERED BALANCE JULY 1, 2024	\$ 5,144,483.00	REAL ESTATE TAX (INCLUDES NBC, OOC & HOMESTEAD)	\$ 1,809,500.00			FISCAL YEAR ESTIMATED RECEIPTS (INCLUDE ALL REVENUE EXCEPT STATE FOUNDATION REAL ESTATE TAXES, NBC, OOC & HOMESTEAD)	\$ 284,998.00	TOTAL REVENUES	\$ 7,238,981.00
								TOTAL EXPENDITURES	\$ 1,150,500.00
								ENDING FUND BALANCE	\$ 6,088,481.00

#### CAPITAL PROJECTS

ESTIMATED UNENCUMBERED BALANCE JULY 1, 2024	\$ 2,833,895.00	REAL ESTATE TAX (INCLUDES NBC, OOC & HOMESTEAD)	\$ 344,500.00	REVENUE FROM STATE FOUNDATION	\$ -	FISCAL YEAR ESTIMATED RECEIPTS (INCLUDE ALL REVENUE EXCEPT STATE FOUNDATION REAL ESTATE TAXES, NBC, OOC & HOMESTEAD)	\$ 30,000.00	TOTAL REVENUES	\$ 3,208,395.00
								TOTAL EXPENDITURES	\$ 2,451,650.00
								ENDING FUND BALANCE	\$ 756,745.00

# ATTACHMENT A

## 2024-2025 Tax Budget

### PERMANENT FUND

ESTIMATED UNENCUMBERED  
BALANCE JULY 1, 2024 \$ -

FISCAL YEAR ESTIMATED RECEIPTS	\$ -	TOTAL REVENUES	\$ -
		TOTAL EXPENDITURES	\$ -
		ENDING FUND BALANCE	\$ -

### ENTERPRISE

ESTIMATED UNENCUMBERED  
BALANCE JULY 1, 2024 \$ 680,000.00

FISCAL YEAR ESTIMATED RECEIPTS	\$ 673,000.00	TOTAL REVENUES	\$ 1,353,000.00
		TOTAL EXPENDITURES	\$ 690,000.00
		ENDING FUND BALANCE	\$ 663,000.00

### INTERNAL SERVICE

ESTIMATED UNENCUMBERED  
BALANCE JULY 1, 2024 \$ -

FISCAL YEAR ESTIMATED RECEIPTS	\$ -	TOTAL REVENUES	\$ -
		TOTAL EXPENDITURES	\$ -
		ENDING FUND BALANCE	\$ -

### CUSTODIAL

ESTIMATED UNENCUMBERED  
BALANCE JULY 1, 2024 \$ -

FISCAL YEAR ESTIMATED RECEIPTS	\$ -	TOTAL REVENUES	\$ -
		TOTAL EXPENDITURES	\$ -
		ENDING FUND BALANCE	\$ -

### PRIVATE PURPOSE TRUST FUND

ESTIMATED UNENCUMBERED  
BALANCE JULY 1, 2024 \$ 10,158.00

FISCAL YEAR ESTIMATED RECEIPTS	\$ 25,000.00	TOTAL REVENUES	\$ 35,158.00
		TOTAL EXPENDITURES	\$ 25,000.00
		ENDING FUND BALANCE	\$ 10,158.00

TOTAL	\$ 20,249,902.00	\$ 12,621,459.00	\$ 7,033,639.00	\$ 3,205,932.00	\$ 43,110,932.00	\$ 24,755,877.00	\$ 18,355,055.00
	ESTIMATED UNENCUMBERED BALANCE	ESTIMATED TAX REVENUE	ESTIMATED STATE FOUNDATION	ESTIMATED RECEIPTS	TOTAL ESTIMATED BUDGET	ESTIMATED EXPENDITURES	ENDING FUND BALANCE



## ATTACHMENT B

			PERMANENT APPROPRIATION RESOLUTION		
			City, Exempted Village, Joint Vocational or Local Board of Education		
			Rev.Code Sec. 5705.38		
			-----		
			BE IT RESOLVED by the Board of Education of the KEYSTONE School District,		
			LORAIN County, Ohio, that to provide for the current expenses and other expenditures		
			of said Board of Education, during the fiscal year, ending June 30th, 2024, the		
			following sums be and the same are hereby set aside and appropriated for the several		
			purposes for which expenditures are to be made and during said fiscal year, as		
			follows, viz:		
				<b>FY2024</b>	
		<b>Fund</b>	<b>DESCRIPTION</b>	<b>APPROPRIATION</b>	
		001	GENERAL	\$ 17,611,545.76	
		002	BOND RETIREMENT	\$ 1,825,200.00	
		003	PERMANENT IMPROVEMENT	\$ 300,000.00	
		004	BUILDING & IMPROVEMENTS	\$ 648,189.16	
		006	FOOD SERVICE	\$ 641,816.20	
		007	SPECIAL TRUST	\$ 30,000.00	
		010	CLASSROOM FACILITIES	\$ 1,987,382.64	
		018	PUBLIC SCHOOL SUPPORT	\$ 60,000.00	
		019	OTHER GRANTS	\$ 40,000.00	
		020	SPECIAL ENTERPRISE	\$ 80,000.00	
		022	OHSAA TOURNAMENT	\$ -	
		024	EMPLOYEE BENEFITS SELF INS.	\$ 30,000.00	
		034	BUILDING MAINTENANCE	\$ 132,685.36	
		035	TERMINATION BENEFITS	\$ 53,413.65	
		200	STUDENT MANAGED ACTIVITY	\$ 50,000.00	
		300	DISTRICT MANAGED ACTIVITY	\$ 95,000.00	
		401	AUXILIARY SERVICES	\$ -	
		451	DATA COMMUNICATIONS	\$ 5,400.00	
		461	HSTW/MMGW GRANT	\$ 2,500.00	
		467	STUDENT WELLNESS AND SUCSESS FUNDS	\$ -	
		499	MISC STATE GRANTS	\$ 50,000.00	
		507	ESSER	\$ 900,156.31	
		516	IDEA PART B GRANTS	\$ 366,260.67	
		572	TITLE I DISADVANTED CHILDREN	\$ 246,139.51	
		584	TITLE IV - A STUDENT SUPP. & ACADEMIC ENRIC	\$ 15,646.18	
		590	IMPROVING TEACHER QUALITY	\$ 49,243.91	
		599	MISC FEDERAL GRANTS	\$ 166,100.00	
		<b>TOTAL:</b>		<b>\$ 25,386,679.35</b>	

## ATTACHMENT B

CERTIFICATE						
(O.R.C. 5705.412)						
RE:						
<p>IT IS HEREBY CERTIFIED that the KEYSTONE School District has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.</p>						
DATED:						
BY:						
	Treasurer/CFO					
BY:						
	Superintendent					
BY:						
	President, Board of Education					